

***OPTIONAL* Peer Review & Reflection**

Directions: Use the following checklist to peer edit your classmate's essay.

Development & Support:

- ✓ Underline any sentence fragments and/or run-on sentences.
- ✓ Mark any paragraph in which the main idea is not clearly developed.
- ✓ Check to make sure there is a clear connection between all support/evidence.
- ✓ Read the paper out loud. Do the introduction, body paragraphs, and conclusion flow together?

Punctuation Errors/Organization:

- ✓ Find and mark any comma splices.
- ✓ Look for lack of commas/missing periods at the end of sentences.
- ✓ After reading the essay out loud, add any necessary punctuation marks that you feel will help improve the quality of the essay.
- ✓ Put a star near any ineffective transitions.
- ✓ Put a star next to any paragraph that does not focus on a single idea.

Citing Work:

- ✓ Do they have enough sources? Are they in MLA format?
 - o Alphabetical order
 - o 2nd line of each source should be indent ½ inch.
 - o Font should be Times New Roman, Size 12
 - o Title should be—Works Cited—centered at the top of the page.
- ✓ Make sure each in-text citation matches with a source on the Works Cited page.
- ✓ Mark any direct quote or paraphrased statement that does not have an in-text citation with it.

Spelling Errors:

- ✓ Make sure all words are spelled correctly.
 - o Use a dictionary if you are unsure of a word.
- ✓ Make sure all proper nouns are capitalized.
- ✓ Make sure that words that should not be capitalized are lowercase.
- ✓ Mark any word that you feel does not make sense in the sentence or paragraph.

First Person VS Third Person:

- ✓ Mark any instance of 1st person
 - o I, me, my,
- ✓ Replace “I, me, my, you, your” with:
 - o One, he, him, she, her it, they, their, people, person, etc.
 - o OR erase it completely
- ✓ Eliminate any cliché phrases. EX: “This paragraph will be about...”